

BRANDED SHOWROOM GRAPHICS

Jaguar Land Rover Paramus
405 NJ-17
Paramus, NJ 07652

Contact: Scott Kenley
Phone: 248.606.1814
eMail: skenley@imbranded.com

2A

Job No. 577369
April 12, 2022

GoBy



Automotive

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iMBranded

Installation Procedures

ArrivalTime

Arrival time has been scheduled with your Project Manager and the client. Please contact the PM if you are going to be later than the predetermined time so they can notify the client.

Inventory of Shipment

The installation team should conduct a physical inventory of all products shipped to the site. There are (2) color copies of the approved installation GoBy. The box containing the GoBys has a sticker on the outside. If there are any missing items or damage has occurred during shipping, please notify the PM immediately. Pictures should be taken of any damaged products. The PM will advise if we can install or a reprint will be necessary.

Walk Through with Onsite Contact

Upon arrival, a site walk-through should be conducted with the onsite contact using the supplied GoBy. Site issues, placements and any questions can be resolved immediately.

Upon installation completion, review the graphic placements and obtain the client's signoff of the Installation Completion Form. Note any issues or items that could not be installed and reason.

Installation Completion

Please do not leave the job site until after you speak to the PM

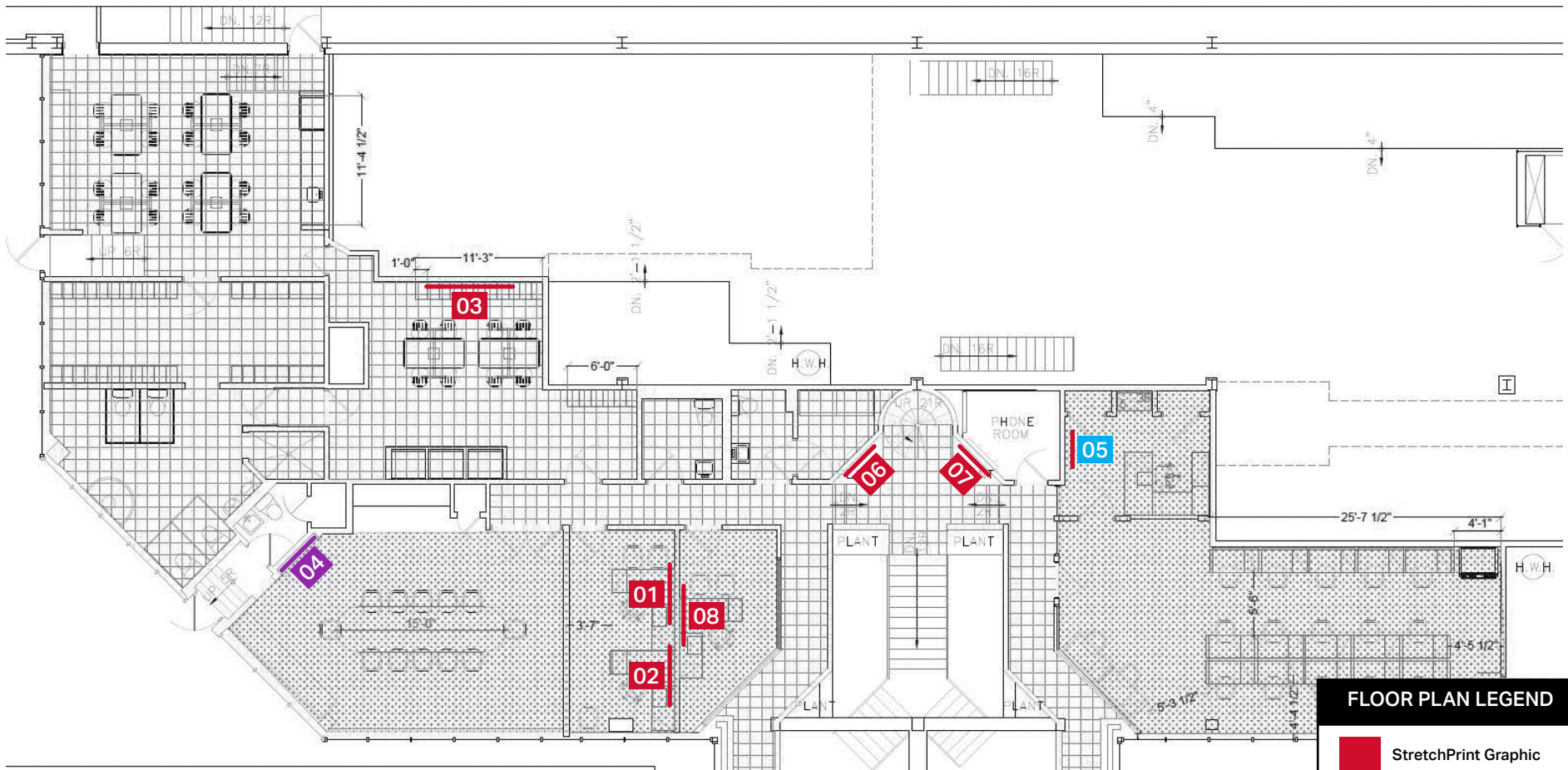
1. Contact the PM and provide status update, communicating any onsite changes to the approved GoBy or placement issues.
2. Confirm the lift can be called off.
3. Send completion photos of all graphics installed at the site. Photos should be sent to the PM within 24 hours of completion.
4. Have client sign the Installation Completion Form prior to departing the site. Note any issues or items that could not be installed and the reason.

NOTE: The Installation Completion Form and photos are required in order to process your invoice.

Project Manager: Erin Hemming

Phone: 866.717.4467

Email: ehemming@imbranded.com



FLOOR PLAN LEGEND

- StretchPrint Graphic
- PSV Graphic
- Contact Sheet Only

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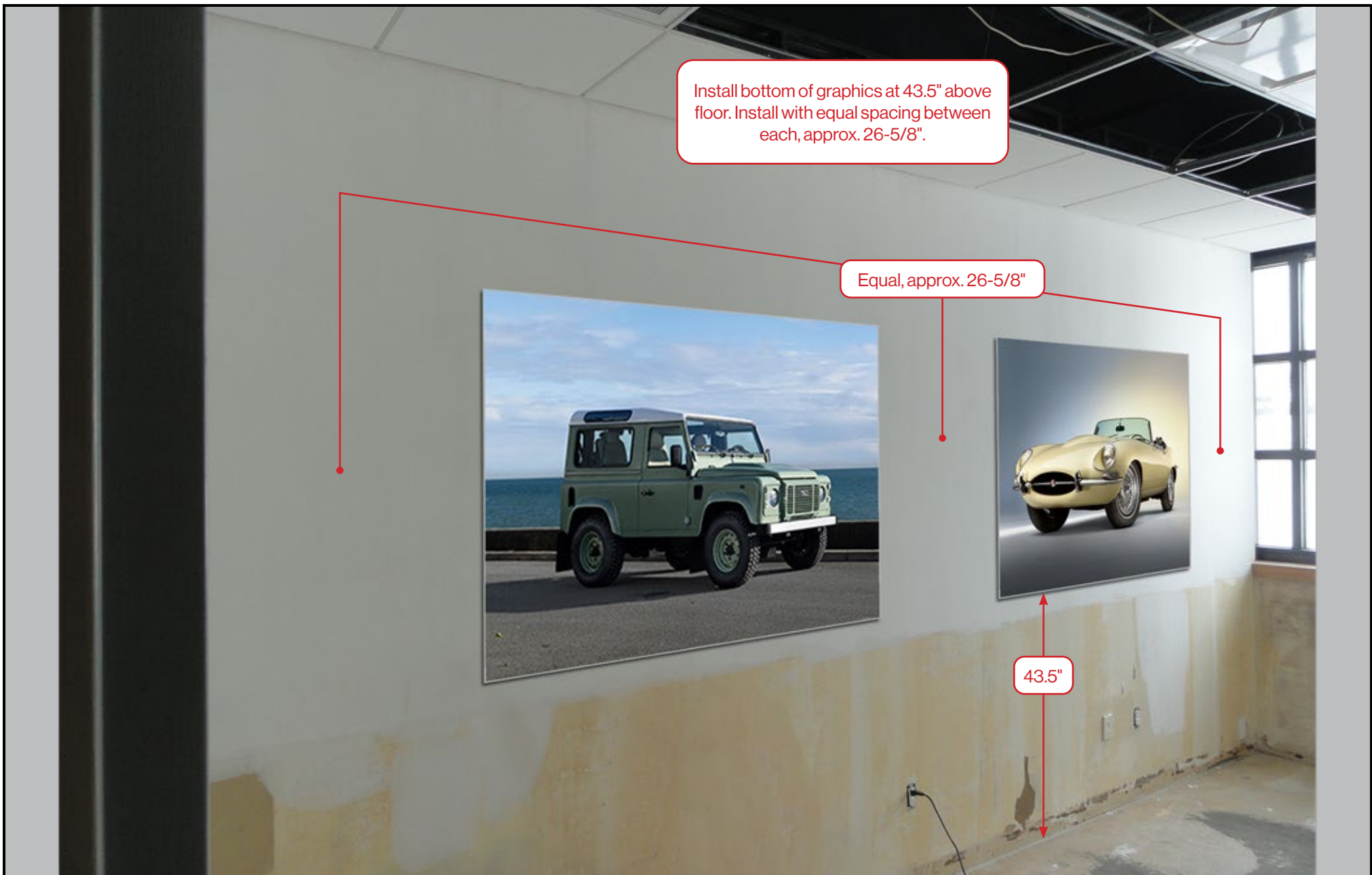


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Designer: Gus Siegmund
Job No. 577369 | PM: EH

Floor Plan





Location: Office

Live Area: 200"w x 113 "h

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StretchPrint 01 & 02, 60"w x 45"h, White Frame

Classic Defender and 1967 Jaguar E-Type





42"

Center graphic horizontally in area indicated. Install bottom at 42" above finished floor.

Location: Breakroom

Live Area: 178"w x 91 "h

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StretchPrint 03, 96"w x 48"h, White Frame

2021 Defender





PSV covers entire wall. 1" bleed provided
on top and 5" at left, right and bottom.
1/2" overlap at seams.

Location: Conference Room

Live Area: 53"w x 102 "h

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PSV 04, 53"w x 98"h

Classic Jaguar

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Location: Conference Room

Live Area: 77"w x 91.5 "h

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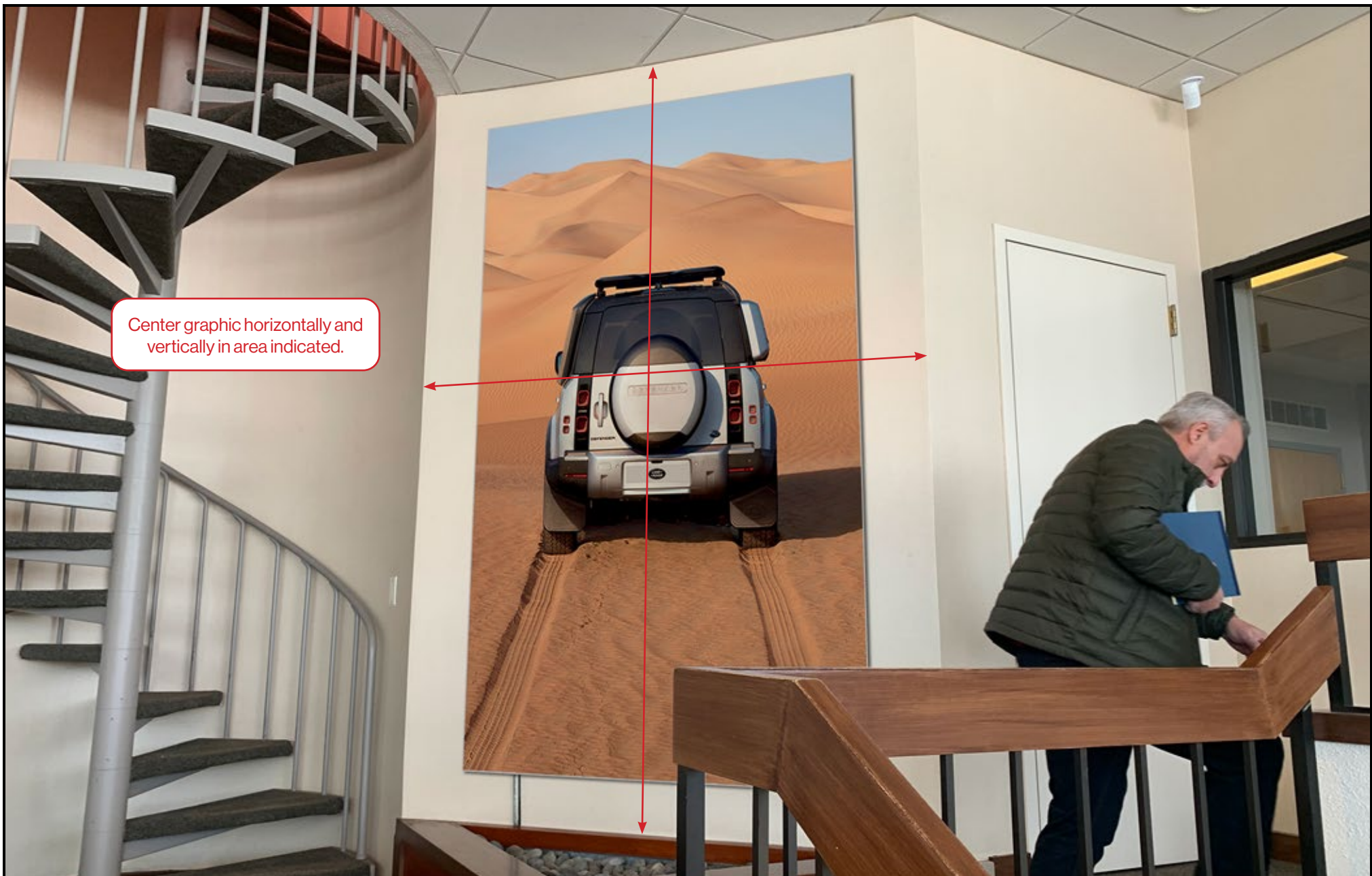
StretchPrint 06, 56"w x 80"h, White Frame
2021 Defender

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Location: Conference Room

Live Area: 74.75"w x 91.5 "h

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StretchPrint 07, 56"w x 80"h, White Frame

2021 Defender

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StretchPrint 01, 60"w x 45"h



Classic Defender

StretchPrint 02, 60"w x 45"h



1967 Jaguar E-Type

StretchPrint 03, 96"w x 48"h



2021 Defender

PSV 04, 53"w x 98"h



Classic Jaguar

StretchPrint 05, 60"w x 45"h



Classic Defender

StretchPrint 06, 56"w x 80"h



2021 Defender

StretchPrint 07, 56"w x 80"h



2021 Defender

All StretchPrints have White Frames

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Contact Sheet



StretchPrint 08, 60"w x 45"h



Classic Jaguar Racing E2A

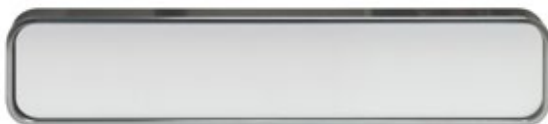
Restroom Men, 9"w x 9"h



Restroom Women, 9"w x 9"h



Name Plate, 9"w x 2"h, **Quantity:7**



JR Bandayrel (wall/glass mount)

Courtney Gilmore (wall/glass mount)

Rosa Medina (wall/glass mount)

Sharon Jacobson (wall/glass mount)

Conference Room (door mount)

Locker Room (door mount)

Business Development Center (on adhesive for door glass)

Site contact will direct placement

All StretchPrints have White Frames

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Contact Sheet





INSTALLATION COMPLETION FORM

1 SITE INFORMATION

Customer Name: _____ Job#: _____
Address: _____
Site Phone Number: _____
Primary Site Contact Name: _____ Phone: _____
Alternate Site Contact Name: _____ Phone: _____
Alternate Site Contact Name: _____ Phone: _____
Site Arrival Date: _____ Time: _____

2 PRE-INSTALLATION PROCEDURE

- ☐ Introduction to Site Contact
- ☐ Verification of all products and equipment exist on-site
- ☐ Retrieval of Graphic GoBy and/or Millwork Plan from the materials
- ☐ Verify graphic/millwork areas are cleared for installation
- ☐ Walk site with Site Contact and review all areas for graphics/millwork

Pre-installation walk-through completed with:

Name: _____ Title: _____

3 POST-INSTALLATION PROCEDURE

- ☐ All graphics/millwork have been installed to match Graphic GoBy/Millwork Plan
- ☐ Graphics/Millwork installed in different areas per Site Contact Direction
(List changes in "Installer Job Notes" section)
- ☐ All graphics/millwork checked for quality
- ☐ All debris, trash, shipping materials, etc. are disposed of properly and work areas are clean after install

Use chart below for Millwork sign off for each room/location

Room Name/Number	Accepted	Declined	Notes

Please use chart(s) on next page for additional locations not already listed.

4 INSTALLER JOB NOTES

5 SITE CONTACT JOB NOTES

6 INSTALLATION SIGN-OFF

- ☐ Walk entire site with Site Contact after Installation Checklist is complete

I agree that the installation is either complete or is complete with the exception of the items listed in the notes above, which will be addressed in a timely manner.

Lead Installer: _____
Signature Printed Name Date

Site Contact: _____
Signature Printed Name Date

Please leave a copy of this completed, signed document with the Site Contact when possible.