

JEEP | CDR+J **BRANDED SHOWROOM GRAPHICS**

Van Horn CDR+J 3000 Eastern Ave Plymouth, WI

GoBy

STANDARD FACILITY

Contact: Jessica Leonard Phone: 248.444.1010 eMail: jleonard@imbranded.com



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INSTALLATION PROCEDURE

Arrival Time

Arrival time has been scheduled with your Project Manager (PM) and the client. Please contact the PM if you are going to be later than the predetermined time so they can notify the client.

Inventory of Shipment

The installation team should conduct a physical inventory of all products shipped to the site. There are (2) color copies of the approved installation GoBy. The box containing the GoBys has a sticker on the outside. If there are any missing items or damage has occurred during shipping, please notify the PM immediately. Pictures should be taken of any damaged products. The PM will advise if we can install or a reprint will be necessary.

Walk Through with Onsite Contact

Upon arrival, a site walk-through should be conducted with the onsite contact using the supplied GoBy which is the Scope of Work. Site issues, placements and any questions can be resolved immediately. Some heights and alignment of graphics may need to be adjusted based on light switches, outlets, door handles etc. Its important to take an overall view of the site and make these distinctions before installation and can be discussed with the onsite contact. The goal is to have a consistent and pleasing look to the graphics within all areas of the facility. If there are issues or questions you can call the project manager, Val Tonon, whose contact information is below, or contact the Account Manager who's name and contact information is on each page of this GoBy.

Upon installation completion, review the graphic placements and **obtain the client's sign off** on the Installation Completion Form. Note any issues or items that could not be installed and reason.

Installation Completion

Please do not leave the job site until after you speak to the PM

- 1. Contact the PM and provide status update, communicating any on-site changes to the approved GoBy or placement issues.
- 2. Confirm the lift can be called off.
- 3. Send completion photos of all graphics installed at the site. Photos should be sent to the PM within 24 hours of completion.
- 4. Have client sign the Installation Completion Form prior to departing the site. Note any issues or items that could not be installed and the reason.

NOTE: The Installation Completion Form and photos are required in order to process your invoice.

Project Manager: Val Tonon Phone: 248.606.0232 Email: vtonon@imbranded.com

H. CDR Office Graphics (Subscription) - 48"w x 36"h

H 106 StretchPrint[™] (48"w x 36"h), Silver Frame



2022 Chrysler Pacifica

H 506 StretchPrint[™] (48"w x 36"h). Silver Frame



H 206 StretchPrint[™] (48"w x 36"h), Silver Frame



2022 Dodge Charger SRT

H 761 StretchPrint[™] (48"w x 36"h), Silver Frame



2022 Chrysler Pacifica

No selection required, mandatory subscription pieces

H 306A StretchPrint[™] (48"w x 36"h), Silver Frame



2022 Dodge Durango

H 762 StretchPrint[™] (48"w x 36"h), Silver Frame



2022 Dodge Challenger SRT

H 406 StretchPrint[™] (48"w x 36"h), Silver Frame



2022 RAM 1500

H 763A StretchPrint[™] (48"w x 36"h), Silver Frame



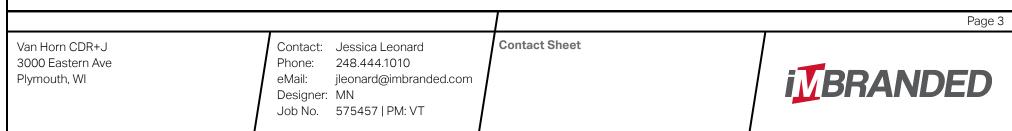
2022 Ram 2500

H 764 StretchPrint[™] (48"w x 36"h), Silver Frame



2022 Chrysler 300

Image placement to be decided on site.



I. CDR Soffit Graphics - (2) 120"h x 48"h Fabric StretchPrint™, Optional

I 02 StretchPrint™ (120"w x 48"h), Silver Frame



I 03 StretchPrint™ (120"w x 48"h), Silver Frame



Image placement to be decided on site.

Van Horn CDR+J 3000 Eastern Ave Plymouth, Wl Contact:Jessica LeonardPhone:248.444.1010eMail:jleonard@imbranded.comDesigner:MNJob No.575457 | PM: VT



J. CDR Heritage Graphics - 60"w x 45"h Fabric StretchPrint™, Silver Frame

J 08 StretchPrint™ (60"w x 45"h)



Image placement to be decided on site.

Van Horn CDR+J 3000 Eastern Ave Plymouth, Wl Contact:Jessica LeonardPhone:248.444.1010eMail:jleonard@imbranded.comDesigner:MNJob No.575457 | PM: VT



K. CDR Brand Lifestyle Graphics - 72"w x 60"h Fabric StretchPrint™, Optional

K 01 StretchPrint™ (72"w x 60"h), Silver Frame



Image placement to be decided on site.

Van Horn CDR+J 3000 Eastern Ave Plymouth, Wl Contact:Jessica LeonardPhone:248.444.1010eMail:jleonard@imbranded.comDesigner:MNJob No.575457 | PM: VT



L. Mopar Graphics - 48"w x 36"h Fabric StretchPrint™, Optional

L 04 StretchPrint™ (48"w x 36"h), Silver Frame



Image placement to be decided on site.

Van Horn CDR+J 3000 Eastern Ave Plymouth, Wl Contact:Jessica LeonardPhone:248.444.1010eMail:jleonard@imbranded.comDesigner:MNJob No.575457 | PM: VT

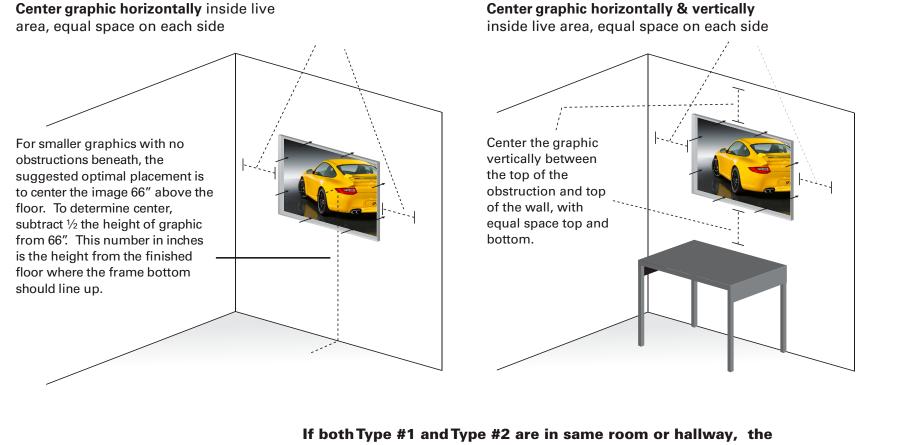


GRAPHICS INSTALLATION OVERVIEW

Elevation: No Obstructions (Type #1)

Center graphic horizontally inside live

Elevation: With Obstructions (Type #2)



vertical center of ALL graphics should be height of Type #2

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Van Horn CDR+J 3000 Eastern Ave Plymouth, WI	Contact: Jessica Leonard Phone: 248.444.1010 eMail: jleonard@imbranded.com Designer: MN Job No. 575457 PM: VT	General Install	i BRANDED	

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INSTALLATION COMPLETION FORM

SITE INFORMATION

Customer Name:		Job#:	
Address:			
Site Phone Number:			
Primary Site Contact Name:			
Alternate Site Contact Name:		Phone:	
Alternate Site Contact Name:		Phone:	
Site Arrival Date:	Time:		

2 PRE-INSTALLATION PROCEDURE

Introduction to Site Contact

Verification of all products and equipment exist on-site

Retrieval of Graphic GoBy and/or Millwork Plan from the materials

Verify graphic/millwork areas are cleared for installation

Walk site with Site Contact and review all areas for graphics/millwork

Pre-installation walk-through completed with:

Name:

_ Title: _____

3 POST-INSTALLATION PROCEDURE

All graphics/millwork have been installed to match Graphic GoBy/Millwork Plan

Graphics/Millwork installed in different areas per Site Contact Direction (*List changes in "Installer Job Notes" section*)

All graphics/millwork checked for quality

All debris, trash, shipping materials, etc. are disposed of properly and work areas are clean after install

Use chart below for Millwork sign off for each room/location

Accepted	Declined	Notes
	Accepted	Accepted Declined Accepted Declined Accepted Accepted Declined Accepted Accepted Accepted Accepted Accepted Accep

4 INSTALLER JOB NOTES

5 SITE CONTACT JOB NOTES

6 INSTALLATION SIGN-OFF

Walk entire site with Site Contact after Installation Checklist is complete

I agree that the installation is either complete or is complete with the exception of the items listed in the notes above, which will be addressed in a timely manner.

Lead Installer:

Site Contact:

Signature	Printed Name	Date
Signature	Printed Name	Date

Please use chart(s) on next page for additional locations not already listed.

Please leave a copy of this completed, signed document with the Site Contact when possible.